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Applying for Vehicle Titles and License Plates:

Guidelines for New Illinois Residents


ILLINOIS DOCUMENTS

OCT 11 1994

ILLINOIS STATE LIBRARY

STATE OF ILLINOIS					
CERTIFICATE OF TITLE OF A VEHICLE					
VEHICLE IDENTIFICATION NO.		YEAR	MAKE	EXEMPTED	
1G4A96952BW180027		91	BUICK	50789	
MODEL	BODY STYLE	NO. CYL.	HP/KW	PURCHASE DATE	PURCHASED
SKYLARK	4D SEDAN	4	25.6	01/02/92	USED
TITLE NO.	ISSUE DATE	PREVIOUS TITLE NO.		MOTOR VEHICLE TAX	
D9876543	01/06/92	B9876543		ORIGINAL	
MAILING ADDRESS					
BISKEL LOAN AGENCY 600 W CENTENNIAL ST SPRINGFIELD IL 62706					
OWNER'S NAME AND ADDRESS		SAMPLE		LEGEND(S)	
JOHN Q PUBLIC RR 1 FARMERSVILLE IL 62533		SAMPLE		ACTUAL MILEAGE	
FIRST LENDER'S NAME AND ADDRESS		SAMPLE		** REBUILT **	
BISKEL LOAN AGENCY 600 W CENTENNIAL ST SPRINGFIELD IL 62706		SAMPLE		SAMPLE	
SECOND LENDER'S NAME AND ADDRESS		SAMPLE		SAMPLE	
SAMPLE		SAMPLE		SAMPLE	
RELEASE OF L.N.		SAMPLE		SAMPLE	
SAMPLE		SAMPLE		SAMPLE	

UNIVERSITY OF ILLINOIS-URBANA



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George H. Ryan
Secretary of State

This brochure provides information to help you obtain an Illinois title and license plates for your vehicle. Please contact the Vehicle Services Department if you need further information regarding title and registration procedures.

The Secretary of State's office is the largest of its kind in the nation, offering a variety of services for Illinois citizens, including motor vehicle transactions, drivers licenses, state library and archival research, and investigations of securities fraud, among others.

Call toll-free (800) 252-8980 to find out about these and other Secretary of State services.

George H Ryan

George H. Ryan
Secretary of State

Completing the Application

Fill out an Application for Vehicle Title and Registration (form VSD-190). All items must be completed accurately for speedy processing. Documents must be provided to confirm this information.

1. Name and address of the owner.
2. The odometer reading (no tenths) as it appears on the vehicle odometer. Mark one of the three boxes: the odometer reading represents the actual number of miles the vehicle has been driven; the odometer reading does not represent the actual number of miles the vehicle has been driven; or the odometer has rolled over.
3. A description of the vehicle, including year, make, model, identifying number, body type, number of cylinders, date of purchase and whether new or used.
4. Names and addresses of any lienholders in the order of their priority.

If there is an outstanding loan and the title is being held by an out-of-state lienholder, a copy of either the title, Certificate of Origin, out-of-state registration, or Bill of Sale; *and* a copy of the loan agreement must be submitted in lieu of the title. You may call the Mail-In Title Audit Section (217) 782-6983 or 524-1538 for further details if necessary.

5. **DOCUMENTS:** The application must be accompanied by a certificate of title issued by the other state, or other proof of ownership acceptable to the Illinois Secretary of State's office.

If there is an outstanding loan and the title is being held by an out-of-state lienholder, a copy of the loan agreement and other proof of ownership must be submitted in lieu of the title.

ADDITIONAL DOCUMENTS:

Some registration categories require:

- Proof of financial responsibility
- Proof of vehicle inspection certification
- Proof of handicap status
- Proof of disabled veteran status
- Proof of ex-POW status
- Proof of Congressional Medal of Honor recipient status
- National Guard status
- Amateur radio number designation and license

APPLICATION FOR VEHICLE TITLE AND REGISTRATION										PRINTER TYPE OR PRINT CLEARLY	
CHECK ONE <input checked="" type="checkbox"/> TITLE & PLATE <input type="checkbox"/> STICKER ONLY <input type="checkbox"/> TRANSFER PLATE <input type="checkbox"/> TRANSFER OF PLATE <input type="checkbox"/> UNREGISTERED VEHICLE <input type="checkbox"/> DUPLICATE CERTIFICATE ONLY		SPECIFY		2. CURRENT & PLATE NO.		3. PLATE TYPE REQUESTED REG - TRR		4. EXPIRATION MONTH 1/93		OFFICE USE ONLY	
OWNER INFORMATION OWNER'S & DRIVER'S LICENSE NO. 8344-5866-0855 OWNER'S & DRIVER'S LICENSE NO. DATE OF BIRTH 3/19/60 SEX M COUNTY Henderson COUNTY CODE (SEE PAGE 10 OF 10) 026		8. OWNER'S NAME FIRST Mark MIDDLE T. LAST Brown 10. RESIDENCE BUSINESS ADDRESS 202 Vine Ave. MILL LANE IL 62754		11. CORRESPONDENCE RETURN ADDRESS 87059 12. VEHICLE IDENTIFICATION NUMBER 2F5CTMC42T134290 13. MAKE OF VEHICLE 89 Cher. 14. MODEL Cavalier 15. BODY STYLE 2 dr Cp		16. ALIEN 17. ACTUAL 18. FACES OF DISCHARGE, EARS 19. PURCHASE DATE 1/9/92 20. SURVIVED TITLE NUMBER AND STATE OF ISSUANCE T55431 STATE MO		21. TITLE NUMBER 22. BODY STYLE 23. MAKE 24. FOR RV BY Tractor Trailer & Semi 25. NO. AXLES 26. GROSS WEIGHT 27. TYPE OF FUEL 28. VEHICLE OPERATED 29. FOR HIRE		30. PLATE TYPE 31. MAILING INSTRUCTIONS (SEE INSTRUCTIONS ON BACK OF PLATE) 32. STREET 33. CITY 34. STATE 35. ZIP	
MAIL TO NAME STREET CITY STATE ZIP		36. FIRST LEASEHOLDER NAME AND ADDRESS Name STREET CITY STATE ZIP		37. SECOND LEASEHOLDER NAME AND ADDRESS STREET CITY STATE ZIP		38. NAME OF VEHICLE 39. DISPOSITION 40. OFFICE USE ONLY		41. NAME OF VEHICLE 42. DISPOSITION 43. OFFICE USE ONLY		44. NAME OF VEHICLE 45. DISPOSITION 46. OFFICE USE ONLY	
47. NAME 48. ADDRESS 49. CITY 50. STATE 51. ZIP		52. VEHICLE IDENTIFICATION NUMBER 53. DISPOSITION OF PREVIOUS VEHICLE 54. IF PURCHASED FROM DEALER, DEALER MUST SIGN AND ONE DEALER NUMBER 55. IF PURCHASED FROM INDIVIDUAL, INDIVIDUAL MUST SIGN AND ONE DEALER NUMBER 56. ARE YOU PLATE NO. INSURER'S PLATE NO. 57. IF FOLLOWING MUST BE COMPLETED ON APPLICATIONS FOR (TRUCK, TRACTOR, RV AND RECREATION OVER 4,000 LBS.) 58. I have knowledge of the State Motor Vehicle Safety Act and of applicable Motor Vehicle Regulations		59. SIGNATURE OF APPLICANT Mark T. Brown 60. SIGNATURE OF DEALER 61. SIGNATURE OF INDIVIDUAL 62. SIGNATURE OF INDIVIDUAL		63. SIGNATURE OF APPLICANT 64. SIGNATURE OF DEALER 65. SIGNATURE OF INDIVIDUAL 66. SIGNATURE OF INDIVIDUAL		67. SIGNATURE OF APPLICANT 68. SIGNATURE OF DEALER 69. SIGNATURE OF INDIVIDUAL 70. SIGNATURE OF INDIVIDUAL		71. SIGNATURE OF APPLICANT 72. SIGNATURE OF DEALER 73. SIGNATURE OF INDIVIDUAL 74. SIGNATURE OF INDIVIDUAL	
75. SIGNATURE OF APPLICANT 76. SIGNATURE OF DEALER 77. SIGNATURE OF INDIVIDUAL 78. SIGNATURE OF INDIVIDUAL		79. SIGNATURE OF APPLICANT 80. SIGNATURE OF DEALER 81. SIGNATURE OF INDIVIDUAL 82. SIGNATURE OF INDIVIDUAL		83. SIGNATURE OF APPLICANT 84. SIGNATURE OF DEALER 85. SIGNATURE OF INDIVIDUAL 86. SIGNATURE OF INDIVIDUAL		87. SIGNATURE OF APPLICANT 88. SIGNATURE OF DEALER 89. SIGNATURE OF INDIVIDUAL 90. SIGNATURE OF INDIVIDUAL		91. SIGNATURE OF APPLICANT 92. SIGNATURE OF DEALER 93. SIGNATURE OF INDIVIDUAL 94. SIGNATURE OF INDIVIDUAL		95. SIGNATURE OF APPLICANT 96. SIGNATURE OF DEALER 97. SIGNATURE OF INDIVIDUAL 98. SIGNATURE OF INDIVIDUAL	
99. SIGNATURE OF APPLICANT 100. SIGNATURE OF DEALER 101. SIGNATURE OF INDIVIDUAL 102. SIGNATURE OF INDIVIDUAL		103. SIGNATURE OF APPLICANT 104. SIGNATURE OF DEALER 105. SIGNATURE OF INDIVIDUAL 106. SIGNATURE OF INDIVIDUAL		107. SIGNATURE OF APPLICANT 108. SIGNATURE OF DEALER 109. SIGNATURE OF INDIVIDUAL 110. SIGNATURE OF INDIVIDUAL		111. SIGNATURE OF APPLICANT 112. SIGNATURE OF DEALER 113. SIGNATURE OF INDIVIDUAL 114. SIGNATURE OF INDIVIDUAL		115. SIGNATURE OF APPLICANT 116. SIGNATURE OF DEALER 117. SIGNATURE OF INDIVIDUAL 118. SIGNATURE OF INDIVIDUAL		119. SIGNATURE OF APPLICANT 120. SIGNATURE OF DEALER 121. SIGNATURE OF INDIVIDUAL 122. SIGNATURE OF INDIVIDUAL	

SALES TAX

A properly completed tax form, either RUT-25 (if purchased from a dealer) or RUT-50 (if purchased from an individual) and any applicable tax made payable to the Department of Revenue, must accompany your application to the Secretary of State's office. Vehicles registered in another jurisdiction for three months prior to moving to this state are exempt from Illinois tax, but a tax form must be completed showing exempt status. See actual tax forms for further explanation and contact the Illinois Department of Revenue if necessary – (800) 732-8866 (toll free in Illinois), or (217) 782-3336.

What Vehicles Must Be Titled and Registered

All vehicles used on Illinois public roads must have title and registration. (See Sec. 5/3-402 of the

Illinois Compiled Statutes, the state law, for exceptions.) **New residents** have 30 days to apply for Illinois title and registration after establishing residence in this state, provided the vehicle is properly registered in another jurisdiction.

If a motorcycle or motor-driven cycle is not properly manufactured or equipped for general highway use as required by law, it is not eligible for registration but will be issued a distinctive certificate of title.

TITLE ONLY REQUESTS: A vehicle title, without registration, may be issued only if the vehicle will not be operated on public roads. An application for vehicle title (VSD-330) is required for this purpose and must be submitted with the proper fee.

Mailing Information

Titles showing a lien are mailed to the lienholder while others must be mailed directly to the owner at the residence shown on the title, unless requested otherwise.

Fees

- Title fee\$13

ANNUAL LICENSE PLATE FEE FOR:

- Passenger car\$48
- B-truck 48
(gross weight 8,000 lbs. or less)
- Motorcycle 30
- Small trailer 14
(gross weight 3,000 lbs. or less)

VANITY LICENSE PLATES

(INITIAL FEE IN ADDITION TO
FEE SHOWN ABOVE):

- Passenger car\$75
- B-Truck 75
- Motorcycle 40
- Recreational vehicle 75
- Recreational trailer 40
- Antique vehicle 75

There is an annual fee of \$10 in addition to the regular renewal fee for vanity plates each year thereafter. Other registration fees vary according to the gross weight, special use of vehicle, business concern, etc. The fee instrument is to be made payable to the Secretary of State. Do not send cash.

Where to Apply

Application may be made in person at:

- Most Secretary of State driver services facilities in Illinois
- Customer Service Centers in Springfield:
 - Howlett Building, Second and Edwards
 - 2701 S. Dirksen Parkway
- Any of the branch offices in Chicago:
 - 100 W. Randolph
 - 5401 N. Elston
 - 9901 S. King Drive
 - 5301 W. Lexington

Application also may be mailed to:

Office of the Secretary of State
Mail-In Title Audit Section
Second & Edwards
Springfield, IL 62756

Renewal Information

All vehicle registrations expire at the end of a month.

As a courtesy to motorists, the Vehicle Services Department mails out registration renewal applications prior to the expiration date. If you do not receive a renewal application, contact this office.

Registrants are responsible for maintaining valid registration.

Motorists may renew their registration:

- by mail,
- at the Customer Service Centers listed in this publication, or
- through financial institutions (**only** passenger car, B-truck, small trailer and motorcycle).

Mandatory Vehicle Insurance

All motor vehicles registered and operated in Illinois must be covered by liability insurance—insurance that covers the property damage and/or injuries you may cause others in an accident.

For More Information

Toll-free (800) 252-8980

Chicago (312) 793-1020